



Safety Institute of Australia Ltd.

LIFE MEMBERSHIP AWARD

APPLICATION FORM

Official Citation

For

Full Name: _____

PLEASE RETURN TO THE CEO SIA LTD AT THE NATIONAL OFFICE WHEN COMPLETED.

CONDITIONS

Life Membership is one the highest SIA awards that can be bestowed on a member of the Institute.

Clause 5.1 Criteria for Membership Grading (SIA Ltd By-Laws) states that the *“The Institute may, either on its own initiative or on the recommendation of a Branch Committee, grant the status of Life Member to a member who has rendered outstanding service, over a long period of years, in furthering the aims and objectives of the Institute. A Life Member shall have the same rights as other members and shall not be required to pay any fees.”*

To avoid the possibility of the award being rejected because of the lack of citation particulars, it is essential that this form be completed in all detail and submitted to the Chief Executive Officer, SIA Ltd, PO Box 2078, GLADSTONE PARK VIC 3043. On receipt of such an application, the CEO will then liaise with the relevant Branch Chair to seek advice on whether the associated Branch Committee is prepared to formally support such a nomination and then to seek Board approval for this award.

Life Membership is a National Award. It is necessary that the nominated member meets the following conditions:

- (a) Fifteen years of CONTINUOUS service as a member of the Institute, and;**
- (b) Ten years of outstanding service.**

Note: For the purposes of this award, the “Institute” means either the SIA Ltd, which became effective on 1 July 2011, or the previous Safety Institute of Australia Inc (registered in 1977) and its’ National and Division Committees of Management etc.

Outstanding service is usually attributed to the holding of National and Branch or specialist Chapter or Panel elected or appointed positions, e.g. Board, Branch Committee, College of Fellows, OHS Education Chapter or the National Technical Panel.

Only one life member award can be supported by a State or Territory Branch in any financial year.

SIA Ltd membership records shall be taken as final.

The Board has the authority to accept or reject any recommendation for life membership from a Branch Committee and to make a judgement as to the total number of life

member awards to be considered in any one year. A maximum of 6 life member awards in a financial year is considered appropriate to ensure that the value of such a prestigious award is maintained.

If required, an Awards Sub-Committee will be established by the Board, in conjunction with the College of Fellows, to thoroughly check each Branch Committee recommended nomination for life membership to ensure the relevant governance conditions have been met. Such recommended nominations will be considered by the Board at the next available meeting unless under special consideration justify the matter being considered via an out-of-session meeting.

Subject to Board approval being granted, a special framed Life Membership National Certificate will then be produced by the National Office for presentation at an agreed prominent National or Branch hosted event that is planned to occur within 6 months of the award being approved by the Board.

There is no fee payable for Life Membership.

CITATION GUIDE

1. Where possible, please use block letters. Particulars are available from the National Office but it must be stressed that all service particulars must be presented on the form together with suitable justification before a Branch Committee will consider such an application.
2. Elected or appointed positions held in any National and Branch or specialist Chapter or Panel elected or appointed positions, e.g. Board, Branch Committee, College of Fellows, OHS Education Chapter or the National Technical Panel, will need to be listed and the role clearly identified together with the duration of such an appointment.
3. A written explanation of health and safety related services rendered where service has been outstanding or is not an elected or appointed position held, e.g. Conference organising committee, award recipient (internal or external), community service, SIA representational duties (International, National, State / Territory or other committees, e.g. Standards Australia Committees or HaSPA.
4. This covers service on the Board, Branch Committee, College of Fellows, OHS Education Chapter, National Technical Panel, Chapters, Special Committees (internal or external), and other appointments considered relevant to supporting such an award.

5. The interpretation of a Kindred Organisation is one that operates in accord with the aims and objectives of the SIA Inc, e.g. other health and safety related professional associations (Australian and international), SIA Ltd Strategic Partners and Corporate Partners.

6. Information on the member's employment history and qualifications, interests and participation in community affairs, sporting bodies, civil committees, etc., that are associated with the member's Institute service or add merit when the award is considered by the relevant Branch Committee and ultimately the Board.

CITATION

Surname.....Given Names.....

Date of Birth...../...../.....Date joined SIA...../...../.....

Member Number.....Member Grade.....

Branch, e.g. resident in a State or Territory, or International.....

Years of financial membership with SIA.....

1. Specify period of membership of the Board; Branch Committee; College of Fellows; OHS Education Chapter; or the National Technical Panel
 -from.....to.....years
 -from.....to.....years
 -from.....to.....years

2. Particulars of roles and services rendered to the Board, Branch Committee; College of Fellows; OHS Education Chapter; or the National Technical Panel (elected or appointed position and in what years).
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3. Particulars of services rendered to furthering the aims and objectives of the Institute generally, including representational roles.

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4. Particulars of services rendered to kindred organisations.

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5. Particulars of services rendered as a citizen and other supporting factors.

CERTIFICATE

This is to certify that at a properly constituted meeting of the Branch Committee held on/...../....., it was resolved that it be recommended to the SIA Ltd Board that the member listed in this citation be awarded Life Membership of the Safety Institute of Australia Ltd (SIA Ltd) in Australia in recognition of services rendered.

A copy of this citation has been forwarded to the Board via the SIA Ltd CEO.

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Branch Committee, Chair

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Branch Committee, Deputy Chair

SIA INC NATIONAL BOARD OF MANAGEMENT

Decision –Board meeting date / / : TheBranch Committee nomination for to be awarded SIA Ltd Life Membership is *approved or rejected* (Chair, Board of Directors, SIA Ltd, to cross out whichever is applicable and sign).

Name:.....Position:.....Signature:.....