



**Safety Institute  
of Australia Ltd**

## **Annual Report 2012/2013**

---



## CONTENTS

About SIA	3
Board of Directors	4
Governance Structure	12
Chief Executive Officer's Report	13
Our Staff	17
AOHSEAB Registrar and Chair Report	18
Membership Report	19
Australian Capital Territory Branch Chair's Report	21
New South Wales Branch Chair's Report	22
Queensland/Northern Territory Branch Chair's Report	23
South Australia Branch Chair's Report	25
Tasmania Branch Chair's Report	27
Victoria Branch Chair's Report	29
Western Australia Branch Chair's Report	31
Notes	33

## About SIA

---

The Safety Institute of Australia Ltd is Australia's professional body for health & safety professionals. With over 60 years' experience, and a membership of over 4,500, the SIA aims to develop, maintain and promote a body of knowledge that defines professional practice in OHS.

We are committed to creating a profession that can deliver the highest standards of OHS and we do this through the engagement of our individual members, corporate and strategic partners, governing bodies and key profession stakeholders.

Through the SIA, individuals have access to qualified timely advice into public policy and regulation, research and development to advance OHS knowledge and guidance. We have developed a Body of Knowledge to set health and safety standards, procedures and practices to be adopted on a national basis across the profession.

## Aims & Objectives

---

As our professional presence continues to grow the SIA's objective remains the same, to promote the safety and health of people. We aim to:

- Promote health and safety awareness through engagement and sustainability of the profession
- Develop, maintain and promote a body of knowledge that defines professional practices in OHS
- Create a competent profession that can deliver the highest standards of OHS
- Provide authoritative and timely advice and input into public policy and regulation
- Facilitate the application of OHS principles and expertise in allied fields
- Encourage and prioritise research and development to advance OHS knowledge and disseminate results to the profession and key stakeholders
- Improve professional support for members through the SIA's programs and services
- Increase membership engagement and formalise partnerships to grow the SIA
- Develop a body of knowledge to set health and safety standards, procedures and practices for the profession on a national basis



## Board of Directors

---



### Chair – Malcolm Burgin

#### Qualifications

DipBus (Frontline Management)  
Cert IV Training and Assessment  
Vert IV Onsite Environmental Management  
Cert IV Bus Frontline Management)  
Partial Completion – Cert III Public Safety  
Partial Completion – Cert III Metalliferous Mining Operations (Open Cut)  
Partial Completion – Cert III Surface Coal Mining Operations  
Partial Completion – Cert III Extractive Industries Operations FSIA

#### Experience

2012 - Current    Managing Director – Occsafe Australia  
2011 - 2012        Manager OHS Consultancy  
                          Australian Safety Learning Systems  
2005 – 2011        Workplace Health and Safety Manager  
                          Brisbane Field Services, Brisbane City Council  
2002 – 2005        Safety Evaluation Adviser (NSW and Act) Coles Myer Pty  
2001 – 2002        Occupational Health and Safety and  
                          Injury Management Coordinator  
2000 – 2001        Field Myer Logistics, Goulburn Distribution Centre  
                          Field Officer (Workplace Inspector) Work Safe Victoria

#### Board Experience

Director, Safety Institute of Australia Ltd  
President, Institute of On – Site Environmental Management Member  
Member, National Technical Panel, Safety Institute of Australia Ltd

## Board of Directors (cont.)

---



### **Director - Patrick Murphy**

#### **Qualifications**

Chartered Fellow of the Safety Institute of Australia  
Lectured and tutored at Queensland Universities and now serves on industry advisory panels for a range of universities regarding OHS related courses  
Master's Degrees in Health Science and Business as well as qualifications in politics and sustainability

#### **Experience**

Patrick has over 12 years OHSE experience working across the retail, construction and mining industries working consistently across health safety and environment as well as having worked with the regulators.

#### **Board Experience**

Patrick has been on the Board of the SIA since October 2012 and is currently the Deputy Chair on the SIA Ltd Board also serving on the College of fellows Executive and the Professional Ethics and Education Sub Committee. He also serves as an editorial board member for OHS Professional Magazine. Patrick is a member to the Environment Institute of Australia and New Zealand, Human Factors & Ergonomics Society of Australia Inc and the Australian Institute of Company Directors

#### **Special Responsibilities**

He is currently the Global HSE lead for the functional and business support groups with a major a top tier global mining company.

## Board of Directors (cont.)

---



### Director – John Geoffrey Kirwan

#### Qualifications

Cert IV Training & Assessment (TAA40104)  
Cert IV OHS  
Dip OHS  
AdvDip OHS  
Dip Qual Auditing  
Accredited Lead Auditor (RABQSA) and Injury Management Systems  
Fellow Safety Institute of Australia Ltd

#### Experience

CEO Kirwan & Associates – 35 years

#### Board Experience

State Secretary/Treasurer SIA Tasmania – 15 Years  
National Council of Self Insurers Tasmania Delegate – 13 Years  
Director SIA Ltd – 1 Year



### Director – Stephen Thomas

#### Qualifications

Dip TH  
Grad Dip Ed  
Grad Dip Soc Sc  
Grad Dip PH (OHS)  
Cert OHS Audit, CFSIA, CFIOASH, FRMIA, SFIIRSM, EurOSHM,  
Registered OSH Consultant

#### Special Responsibilities

Board SIA 2009 – Current  
Board SIA Finance Committee  
Board SIA Professional Affairs and Standards Committee

#### Board Experience

National Technical Panel Member

## Board of Directors (cont.)

---



### Director – Nathan Winter

#### Qualifications

Bachelor of Environmental Toxicology  
Masters of Business Administration (Accounting)  
Graduate Diploma of Occupational Health & Safety  
Charter Professional Member of the Safety Institute of Australia

#### Experience

2012 – Present Corporate Risk, Audit and Quality Manager – Ausdrill Group  
2008 – 2012 South Pacific OHS & Environment Manager – Cummins  
2006 – 2008 Health and Safety Manager SA/NT – The Smith's Snack Foods Company  
2006 Food & Beverage Projects/OHS Coordinator – GHD  
2003 – 2005 Quality and Risk Manager – King Island Dairy – National Foods  
2001 – 2003 Microbiologist – National Foods

#### Board Experience

2011 – 2013 Director, Safety Institute of Australia

#### Special Responsibilities

Member of the Finance, Audit and Compliance Committee

---



### Director – Adam Mroz

#### Qualifications

M Mgt (UC – 2003)  
Grad Cert HSE (Murdoch – 2007)  
Officer in the Royal Australian Navy – 24 years  
Director of Navy Safety Systems (2006 – 2007)

#### Experience

2011 – Current General Manager HSEQ  
Offshore Marine Services Alliance Pty Ltd  
2007 – 2011 Group HSEQ Manager  
Neptune Marine Services Ltd

## Board of Directors (cont.)

---



### Director – Roger Fairfax

#### Qualifications

Master of Safety Science – UNSW  
Aviation Safety Program Management Certificate - University of Southern California.

#### Experience

**Roger Fairfax, CPMSIA, M Safety Sc. UNSW** – Roger has been a Director of SIA Ltd since 24/10/2012 and has been a member of the SIA since 1992. From 1993 onwards he held various executive positions including President in the NSW Branch of the SIA. He was instrumental in co-ordinating and leading the NSW Branch safety conferences in 1995, 1997 and 2000 and has been a lead member of every SIA Sydney Safety conference organising committee for 18 years. With nearly 34 years in Qantas engineering and maintenance and 8.5 of those years in their Safety Department he left in 1991 as a result of company downsizing. In addition to his Master in Safety Science (UNSW) he holds an Aviation Safety Program Management Certificate from the University of Southern California. He is also an active member of the NSW Branch of the SIA and participates in their executive meetings and seminar type functions.



### Director – John Everett

#### Qualifications

M Pubhth  
GradDip OHS (Wollongong)  
Technical Certificates in Coal Mining, Mine Surveying & Training & Development, Underground Coal Mining  
Studies in Accident Investigation, Safety Systems Auditing:  
Noise, Radiation, Workers Compensation  
Cert IV in Training and Assessment  
FSIA

#### Experience

2011 – Current JCE Safety Solution's Pty Ltd  
Self Employed Consultant  
Over 30 years of experience in Occupational Health and Safety.  
Underground coal mines – Managed and supervised coal mining operations and participated in 2 mine rescues  
Defence – Worked with the Australian Army to develop and revise their Safety Management Systems  
Canberra Institute of Technology – Teacher in Cert IV OHS and Engineering

#### Special Responsibilities

SIA ACT Branch – National Representative  
NPPC and EPC Committee Representative

## Board of Directors (cont.)

---



### Director - PJ Fleming

#### Qualifications

Master's Degree in OHS (CQU)  
Graduate Diploma in OHS (CQU)  
Diploma of Project Management (UNE)  
Cert IV – Training and Assessment (TAA40104)  
Diplomas in Aircraft Engineering and Aircraft Systems

#### Experience

PJ is an active safety professional with extensive OHS experience in the public sector of more than 25 years. Currently project manager for strategic WHS projects within Defence, he is implementing Safety in Design and Human Systems Integration (HSI) enhancements to Defence capability acquisition processes.

Project Officer - NOHSC (now Safe Work Australia) 2002-04

Project Officer - ACT Chief Minister's Office (on secondment) 2004

Training & Safety Officer - Rockhampton City & Burnett Shire Council 1993 - 2002

Senior uniformed member of the Australian Defence Force both on land and at sea (aircraft operations, engineering maintenance and support) – various safety capacities.

#### Certifications

Lead Auditor OHSMS (ANSI Z-10; AS4801/4804; BSI OHSAS 18001);  
RABQSA 2006 – present;  
Scope of Registration: 01, 02, 06, 07, 09.

#### Board Experience

SIA Board Director 2012 – current

Professional Standards, Education & Ethics Committee (PSEEC) – current

#### Board Experience

College of Fellows – Executive

National Technical Panel, 2008 – present

OHS Education Chapter (incl VET Project Coordinator) 2005 – present

SIA Representative IBSA National Project Review Group BSB OHS Review 2010 -2012

OHSEAB Tertiary OHS Program Assessment Panel 2013

Project Lead – 'Leading the Way to Change' Project – Review of memberships, benefits and opportunities - for the National Board of Management of SIA 2009

PJ is a Professional member of the American Society of Safety Engineers and Deputy Chair SIA ACT Branch 2010 to present.

He was Treasurer of SIA ACT Branch 2005 – 2010.

## Board of Directors (cont.)

---



### Director - Cameron Montgomery

#### Qualifications

Graduate Diploma in Occupational Hazard Management (VIOSH Australia)  
Advanced Diploma of Business Management  
Further studies have been undertaken in performance leadership (Neuroleadership Group)  
Leadership Development program (Development Dimensions International)  
Safety systems auditing  
Workers' compensation and Certificate IV in Workplace Training and Assessment  
Fellow of the Safety Institute of Australia Ltd

#### Experience

Cameron has an extensive background with over fifteen years of experience in Occupational Health, Safety and Injury Management. Working in the Local Government industry in regional Victoria, he has managed and implemented a complete health, safety and injury management system to meet the diverse risk profile of that industry. In CRS Australia, he worked with injured or ill workers and employers in assisting to achieve safe and sustainable return to work practices. Cameron also serves on the Advisory Board of SGS Australia as an industry expert.

#### Special responsibilities

National representative for the VIC Branch, representative on the NPPC committees, Chair of Finance sub-committee for Safety In Action National Convention and Board Representative for Industrial Relations/Human Resources.



### Director – Maggie Thomas

#### Qualifications

Advanced Diploma of Government (Workplace Inspection)  
Diploma in Occupational Health and Safety, Diploma of Project Management  
Lead Auditor OHS, Certificate IV in Training and Assessment  
Chartered Professional Member of the Safety Institute of Australia

#### Experience

Maggie has fifteen years of experience in Occupational Health and Safety. Her application knowledge spans Local Government, public safety, retail, storage and transport of dangerous goods, including extensive engagement with Health and Safety Representatives. Working for the South Australian Regulator (SafeWork SA) for the past 8 years, Maggie began as an OHS Inspector and progressed through various roles from Principal Liaison Officer to Chief Advisor Compliance.

#### Special Responsibilities

Representative on the NPPC committees.  
Management Team Member SIA Services Pty Ltd.

## Board of Directors (cont.)

---



### **Director – Susan Ellen Pilkington**

#### **Qualifications**

Graduate Diploma in Occupational Hazard Management,  
University of Ballarat  
Incomplete: M App Sci, University of Ballarat  
Incomplete: MBA, Melbourne Business School, University of Melbourne  
Chartered Fellow, Safety Institute of Australia Ltd  
Fellow, Risk Management Institution of Australia  
Member, Australian Institute of Company Directors

#### **Experience**

Director, Sue Pilkington and Associates Pty Ltd since July 2010. Professional experience: More than 34 years in executive and operational roles in workplace safety and risk management in leading global Food Processing, Agribusiness, Packaging and Construction organisations.

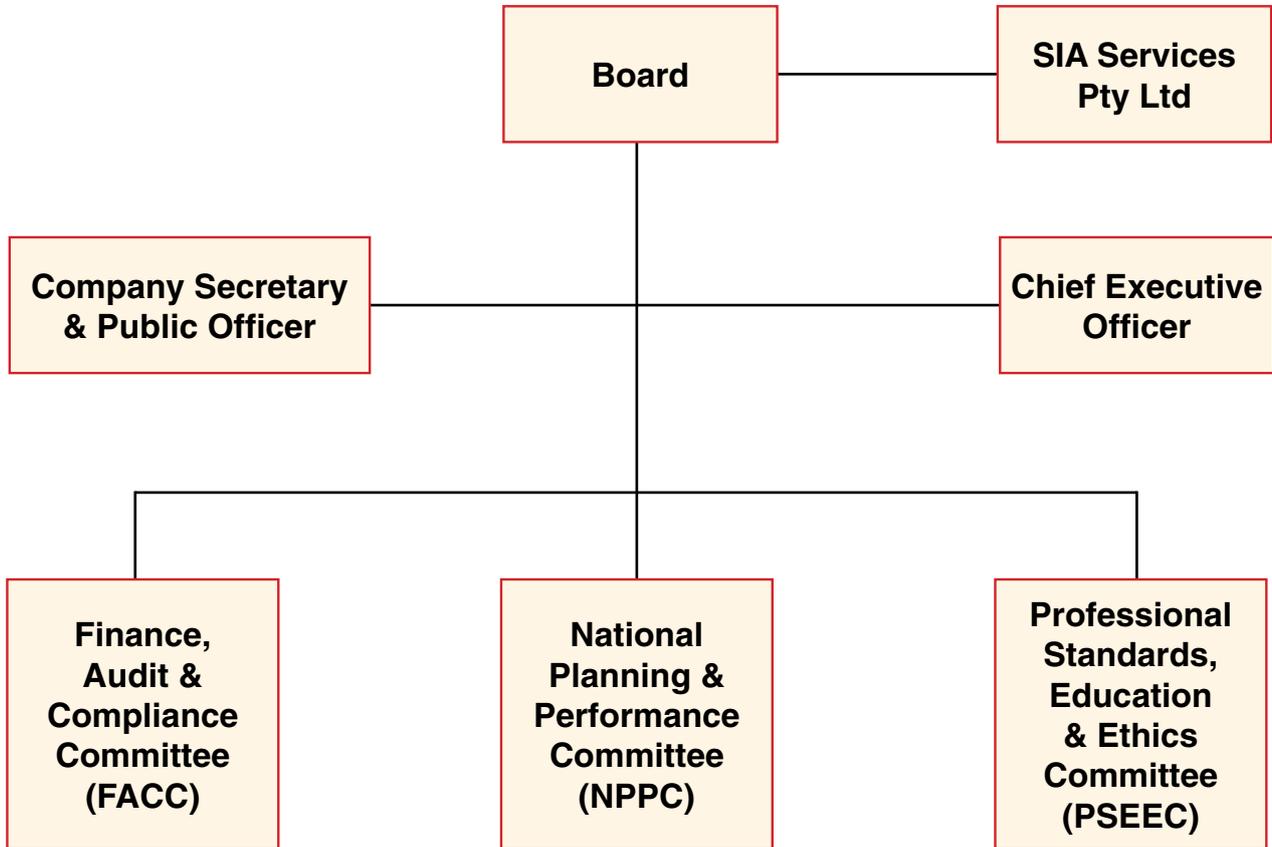
#### **Board Experience**

Interim CEO, Safety Institute of Australia Ltd 22nd March, 2013 to current  
Chair, Board of Directors, Safety Institute of Australia Ltd 2012 - 2013 (resigned 17/6/13)  
Chair, Board of Directors, Safety Institute of Australia Ltd 2011 - 2012  
Director, Victoria Branch, 2011 - 2012  
Member, Victorian Committee of Management 2006 to 2011  
National President, Safety Institute of Australia Inc 2010 - 2011  
National Secretary, Safety Institute of Australia Inc 2009 - 2010  
President, Victoria Division, Safety Institute of Australia Inc 2008 - 2009, 2009 - 2010  
Vice President, Victoria Division, Safety Institute of Australia Inc 2007 - 2008

#### **Special responsibilities**

Board Chair, Director, Chair Finance, Audit and Compliance Committee, Member, Professional Standards, Ethics and Education Committee Member, National Planning and Policy Committee Chair, Legislation Stream, National Technical Panel

# Governance Structure



## Chair – Board Chair Role:

1. Finance
2. Audit & Risk
3. Compliance
  1. ASIC
  2. ATO

## Chair – Board Deputy Chair

### Branches: Chair of each Branch Role:

1. Strategy
2. International Relations
3. Business Planning
4. HR & Succession
5. Monitoring
6. Events Program
7. Affiliation

## Chair – Chair of College of Fellows

1. College of Fellows
2. OHS Education Accreditation Board
3. OHS Educators Chapter
4. Ethical Standards Panel (ESP)
5. Certification Advancement & Recognition Panel (CARP)
6. Professional Publications Panel
7. National Technical Panel



## Chief Executive Officer Report

**Sue Pilkington, CFSIA, FRMIA, MAICD.**

**Chair of the Board of Directors, Safety Institute of Australia Ltd: 24/10/12 to 17/6/13. Interim Chief Executive Officer: 22nd March, 2013 to current.**

This report addresses the key aspects of Board and organisational operation in 2012/ 2013. Board subcommittee, Branch and Conference committee reports which appear in this annual report provide details of local activity and achievements.

### **Overview 2012/2013:**

There has been significant organisational change at the National office in FY13. The Marketing and Business Development team left the business in December 2012 and CEO Keith Brown resigned in March 2013. The Board Chair filled the CEO role in an interim capacity from March, 2013 and resigned as Board Chair on 17th June 2013 to allow focus on the CEO role. A decision on the future organisational structure will rest with the incoming Board. Deputy Board Chair Malcolm Burgin assumed the role of Board Chair on 17th June and Patrick Murphy was elected as Deputy Chair. Key achievements in 2012/2013 included member support for changes to the Constitution which herald a new era in governance at the Safety Institute of Australia Ltd; continued growth in membership numbers; the development of an alliance with our peer professional bodies and the further development of the Core Body of Knowledge for Generalist OHS Professionals.

### **Member ballot on proposed changes to the Constitution of SIA Ltd:**

During the lead-up to the change in corporate structure of SIA in 2011 the issues of term of office and number of Directors was canvassed with members. Following a Board decision in early 2013 four proposed changes to the Constitution of the SIA Ltd were framed as Special Resolutions, issued for member consultation and then put to a vote of members in July 2013. The outcome of the member ballot was declared at a Special General Meeting (SGM) held on 29th July, 2013. All four Special Resolutions were declared carried after they satisfied the requirement of having the support of 75% of those members voting:

- Special Resolution 1: Three year term for member-elected Directors (89.8% in favour)
- Special Resolution 2: The board will comprise 12 members maximum: Nine member-elected Directors and up to 3 appointed Directors, who will be appointed for a period of 12 months, except for the Chair of College of Fellows, who will be an appointed as a Director and will hold the term for three years ( unless he or she is an elected Director in his or her own right) (86.36% in favour)
- Special Resolution 3: No requirement for a nominee for election to the Board to be a member of a Branch Committee or to have that nomination endorsed by the Branch Committee. Nomination must be endorsed by two financial members in good standing. (76.66% in favour)

## Chief Executive Officer Report (cont.)

- Special Resolution 4: Consequential amendments. Correct the numbering and wording of clauses in relation to the above proposals. (89.77% in favour)
- The member ballot on appointment of new financial auditors was carried by simple majority. New auditors may be appointed at the Annual General Meeting of 2013, in accordance with the requirements of the Australian Securities and Investment Commission.

### **Financial performance:**

In accordance with the By Laws of SIA Ltd a Finance, Audit and Compliance Committee (FACC) was appointed by the Board and has overseen governance of fiscal management, in particular, budget conformance and improvement in budget forecasting. Financial performance as at December 2012 was reviewed by the FACC and the Board and resulted in the development and implementation of a short term action plan and a revision to the FY13 budget. Full year performance is in conformance with that revised budget. Full details appear in the separate Financial Report.

### **Business planning and strategy: 2011-2016**

All Branches and Chapters submitted Business Plans and associated Budgets for Financial Year 12/13, which were endorsed by the Board, along with the National Operating Plan and Budget allocations. The 2011-2016 National Strategy was reviewed by the Board at its June, 2013 meeting.

A review of SIA Ltd strategy was conducted by the Board in June, 2013 and the interim CEO developed a full strategic analysis in August, 2013 for the Board to develop a handover plan to the incoming Board to deliver a sustainable, profitable, influential peak professional body.

### **Corporate Governance:**

All Directors participated in a training session on corporate governance for Board members at the first Board meeting in October, 2012.

### **Body of Knowledge for Generalist OHS Professionals:**

We are extremely pleased to announce that Safe Work Australia (SWA) has provided funding for the development four new chapters of the Body of Knowledge (BOK). New entries on work health and safety jurisprudence, organisational culture, risk and decision making and, user-centred and safe design will be developed under the direction of the OHS Education Accreditation Board. The BOK underpins the future shape of professional practice and knowledge in Australia - we acknowledge and thank SWA for its recognition of the importance of this work and for its support of the Accreditation Board.

## Chief Executive Officer Report (cont.)

---

### **Professional affiliations:**

SIA Ltd has joined with its peer organisations to form the Australian Safety and Health Professionals Association (ASHPA). Membership of this group includes representatives from Human Factors and Ergonomics Society (HFESA), Australian Institute of Occupational Hygienists (AIOH), Australian and New Zealand Society of Occupational Medicine (ANZSOM), Australasian Faculty of Occupational and Environmental Medicine (AFOEM) and SIA Ltd.

This group first met in February 2013 and developed Terms of Reference and a Memorandum of Understanding on scientific and professional collaboration in the field of occupational health, safety, ergonomics, and occupational hygiene. The individual Associations have agreed to collaborate for promotion and development of occupational health and safety at a national level within the limits of their missions, strategies, competencies and resources.

Key initiatives so far include a presentation from Wayne Creaser, Manager of Strategy and Engagement at Safe Work Australia (SWA) in June, which allowed a detailed exploration of how ASHPA might assist SWA. Preliminary discussions have also been held about the opportunity to hold a multidisciplinary professional conference in 2016.

### **Membership**

Membership of Safety Institute of Australia Ltd continues to grow: individual membership grew by 5% in 2012/2013 while Corporate memberships are increased by 10%.

There is still significant imbalance between the number of ungraded members and those holding higher membership grades. Membership of a professional organisation and the associated grading level convey status as a professional. Members are strongly encouraged to take the time to investigate whether they are eligible for a higher level of membership grading and to make an application. Full details about grading levels, eligibility for each level and how to apply for a change to a current grading appear on the SIA website.

### **Acknowledgements:**

We are fortunate to receive generous sponsorship for our member events throughout the year and are grateful to the organisations providing financial and other support.

We thank the many members who generously assist and support the Institute through participation in Branch Committees, portfolio and conference committees. We thank their employers for accommodating the time commitment to the Institute and we thank our self employed members who participate in these activities and forego income to do so.

## Chief Executive Officer Report (cont.)

---

We couldn't operate the business without the expert service and support provided by our National office staff – sincere thanks to Danielle Laffey, Gail Jacks, Catherine Reid and Cathy Cassar for their work in 2012/2013.

I would like also to acknowledge and thank the members of the Board of Directors of the Safety Institute of Australia Ltd for 2012 / 2103: Malcolm Burgin - Chair from 17th June 2013, (Deputy Chair to 17th June), Patrick Murphy (Deputy Chair from 17th June) Roger Fairfax, Maggie Thomas, Stephen Thomas, P.J. Fleming, John Everett, Nathan Winter, Adam Mroz, John Kirwan and Cameron Montgomery. I also thank the ex-officio members of the Board: Company Secretary, David Segrott and David Skegg (Chair - College of Fellows) for their contribution in 2012/2013.

The changes to the Constitution this year to allow three year terms for Directors and the appointment of non-SIA members to a limited number of Board positions provides us with the best opportunity we have ever had to take this organisation and the profession to new levels of excellence. Twenty five candidates have nominated for election as a Director on the incoming Board – the highest number ever. Such interest in the management of the profession and the Institute augurs well for our future.

After almost ten consecutive years of being involved as a committee member, office bearer and leader at Branch and National level of SIA Inc and SIA Ltd – the last three as National President of SIA Inc and Board Chair of SIA Ltd - I am not standing for election again this year and am relinquishing the role of interim CEO at 31st October, 2013.

The two key deliverables for me during the time I have been involved with SIA were to lead the building of capability in others to give us strong succession arrangements and to make a difference to the Institute and the profession. It's been a great experience and I thank you for giving me the opportunity to have been a part of shaping the future of the Institute and the profession.



Sue Pilkington, CFSIA, FRMIA, MAICD  
Interim CEO (22/3/13 to current), Chair, Board of Directors (24/10/12 to 17/6/13)  
Safety Institute of Australia Ltd.

## Our Staff

---

**Susan Ellen Pilkington** – Interim Chief Executive Officer

**Danielle Laffey** – General Manager - Operations

**Gail Jacks** – Finance & Office Manager

**Cathy Cassar** – Membership Officer

**Catherine Reid** – Membership Co-ordinator

### Consultants

**David Segrott** – Company Secretary/Public Officer

**Steve Cowley** – Editor of JHSRP

**Craig Donaldson** – Editor of OHSP

**Anthony Van Den Berg** – Graphic Designer of JHSRP & OHSP

### Left the Organisation

**Keith Brown** – Chief Executive Officer

**Patricia Beale** – Membership Manager

**Paul Stanmore** – Marketing

**Sharon Beggs** – Marketing

**Louella DeGuzman** – Web editor

The Australian OHS Education Accreditation Board is now completing its second year of operation. Originally established for the sole purpose of accrediting OHS professional education programs the Accreditation Board has taken on a much broader role in OHS professional education and OHS capability than envisaged at its commencement. The Board is active in three main areas:

- Recognising university-level programs that meet the accreditation criteria
- Advocating for a sustainable environment for OHS education, and
- Custodian of the OHS Body of Knowledge.

These activities are particularly important in the light of the Australian Work Health and Safety Strategy 2012-2022 Healthy, safe and productive working lives, which includes the strategic outcome that those providing work health and safety education, training and advice have appropriate capabilities.

Accreditation of university level OHS education programs

There are currently 15 universities offering a total of 29 OHS professional education programs:

- 5 Bachelor programs (1 being processed for accreditation)
- 13 Graduate Diploma programs (4 accredited, 2 being processed, 3 not in a situation to consider accreditation) 1
- 11 Master programs (3 accredited, 1 being processed, 1 not in a situation to consider accreditation).

A total of 7 programs have been accredited from RMIT University, Latrobe University, Monash University and Edith Cowan University. Programs from three other universities are currently being assessed.

Changes to the Australian Qualification Framework have required all universities to review their programs. In some cases this has delayed the applications for accreditation but as the Accreditation Board has been able to align our criteria and process with the structural changes in the Higher Education sector all universities that have gone through the accreditation have found it a constructive and supportive process. Universities with accredited programs are able to display the Accredited

Program logo on their web site and related publications. A register of OHS professional education programs is also available on the Accreditation Board website which is becoming a first port of call for potential students.

## OHS Body of Knowledge

The OHS Body of Knowledge for Generalist OHS Professionals was developed as part of the OHS Body of Knowledge project funded by WorkSafe Victoria. It has attracted acclaim both in Australia and internationally. It describes the theoretical knowledge which should underpin OHS practice. It provides the basis for accreditation of university level OHS education programs, professional certification and continuing professional development for OHS professionals. The OHS Body of Knowledge is available free of charge for individual professional, non commercial use at [www.ohsbok.org.au](http://www.ohsbok.org.au). A license is required for its use for commercial purposes.

The copyright of the OHS Body of Knowledge is held by the Safety Institute of Australia with the Australian OHS Education Accreditation Board having a custodian role responsible for currency and further development. Originally published in 2012 the Accreditation Board has developed a seven year review and update schedule.

The Accreditation Board is very excited that the contribution of the OHS Body of Knowledge to capability has been recognised by Safe Work Australia. SWA is supporting the development of four additional chapters addressing the topics of work health and safety jurisprudence, organisational culture, risk and decision making and user centred and safe design. The development of the new chapters will be managed by the Australian OHS Education Accreditation Board with technical input and writing of the chapters managed through Topic Specific Technical Panels.

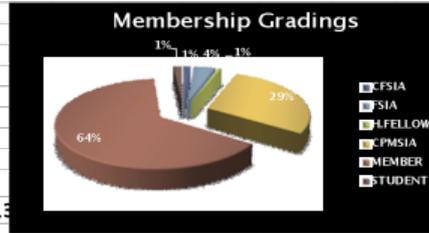
## The view ahead to 2014

The next year will be a busy one for the Accreditation Board. As our core activity we will continue to work with universities, both those with accredited programs and those yet to be accredited. We are looking to run a series of webinars for educators on educational theory and practice as it applies to OHS. With the support of Safe Work Australia we will be managing the development and writing of four new chapters of the OHS Body of Knowledge. The culmination of this work will be the release and ongoing enhancement of the Developing OHS Capability Package. This will include a Capability Workshop and a range of promotion activities to engage employers, recruiters, regulators, OHS professionals and others.

Registrar  
Pam Pryor BSc, BEd, GDOHM, FSIA

Chair  
Professor Mike Capra BSc, MSc, PhD, FSIA  
University of Queensland

# Membership Report



## Safety Institute of Australia Ltd Monthly Membership Report for period ending 30th June 2013

	Total Members P.E. 31/05/13	Total Members P.E. 30/06/13	SIA Ltd Members living in State/Territory							
			VIC	NSW	ACT	INT.	QLD/NT	WA	SA	TAS
Financial Members individual renewals F/Y 12/13	4548	4623	1286	1032	89	95	1026	769	236	90
New Members June 2013	66	77	10	18	6	0	24	14	5	0
Percentage growth to date from 1 July 2012		5%	0%	5%	0%	0%	6%	18%	0%	19%
Honorary Members	27	26	10	6	2	1	3	0	1	3
Life Members	29	29	6	5	0	0	6	3	6	3
<b>Total</b>	<b>4670</b>	<b>4755</b>	<b>1312</b>	<b>1061</b>	<b>97</b>	<b>96</b>	<b>1059</b>	<b>786</b>	<b>248</b>	<b>96</b>
Membership at May 2013		4670	1297	1040	93	95	1033	772	242	98
Membership at June 2012		4523	1292	1014	95	129	996	667	249	81
Resignations received for the month ending 30th June 2013: Julie Lawrence resigned as an Hon Fellow										
VIC membership from June 2012 to June 2013 has increased by 20 new members										



**S.I.A.**

**Safety Institute  
of Australia Ltd**

The logo features a yellow map of Australia with the letters 'S.I.A.' in green. Below the map, the text 'Safety Institute of Australia Ltd' is written in white on a black background. A green and yellow curved banner is at the top.



## Australian Capital Territory Branch Chair's Report

2013 has continued to provide numerous challenges for the Safety Profession and the local ACT Branch. With four fatalities in the financial year 2011-2012, the ACT Minister Workplace Safety and Industrial Relations Mr. Simon Corbell, launched an enquiry into the Construction Safety within ACT. This resulted in the 'Getting Home Safely' Report in November 2012. The recommendations of this report are in various stages of implementation.

Membership has remained constant; this has been due to the timing of some events and the current tight financial environment. With this in mind action is being taken to examine additional membership activities. We have trialed some additional activities and have met with varying success. However events will need your continuing support and that of the Branch Committee of Management, if we are to improve our various events and Branch membership. There are some ACT members who reside just outside the ACT (in NSW), still being identified as NSW Branch members and may be better served by the ACT Branch. We have approached National Office to assist development of remedies for this situation.

At a national and local level the ACT Branch continues to provide professional and timely input to a large range of technical, legislative and SIA National issues. These being:

- ACT Branch input submission to the ACT Construction Industry Safety Enquiry;
- Forming a working group with ACT WorkSafe Commissioner, Norton Rose (Canberra Office) and ACT Branch on the Certification of Safety Professional in the ACT;
- Review and input to national activities;
- Instigation and approval of the SIA Commendation – The Neville Betts Award;
- Review and input to the Constitution changes, which were agreed to by National ballot in July 2013;
- Assisting with the Corporate Strategy Business implementation; and
- Assisting in organizing the Queensland Safety Conference.

I would like to thank the committee for their work in the Branch activities', especially as we all have our principle occupations and this is voluntary work. I would like to recognize David Segrott for his work as the Company Secretary Public Officer and his work on the revised constitution and restructure of the SIA, PJ Fleming the Branch Vice Chair for his work with the College of Fellows Committee and all the work he did behind the scenes. To Glenda Snoxall for all the work in organizing the successful ladies breakfast, Ian De Costa for organising the successful panel discussion conducted in February with Neville Betts as the moderator, to other members of the committee who due to circumstances beyond their control could only assist with particular events and finally, one cannot forget Phil Howard who not only acted as Secretary, but assisted behind the scenes in the organizing of many of the events.

On behalf of the committee, I would like to thank ACT WorkSafe Commissioner Mr. Mark McCabe for the assistance, time and sponsorship given to the ACT Branch by the ACT WorkSafe. My thanks also goes to the staff at Tulips, as they have been flexible in their hours of opening to allow us to conduct our Executive meetings on a monthly basis.

The safety profession will face many changes and challenges over the next few years, not only with the SIA, changes to Certification and with Workplace Health and Safety Act, Regulations and Codes of Practice. To this end I would encourage you as safety professionals to keep informed, be involved, and maintain a positive outlook to advance safety, in a forward direction in uncertain times ahead. By being positive, we will make a difference.

I would like to wish all SIA ACT Branch members well in their future professional endeavours and to your continued association with the Safety Institute of Australia.

**John Everett, FSIA, RSP**  
**Chair**

## New South Wales Branch Chair's Report

---

As I review the activities that have been undertaken over the year, I once again realise how fortunate we are in the expertise and enthusiasm of our members and the strength of the relationships the SIA (NSW branch) has with our corporate partners.

There has been a wide range of activities offered for members to partake in. These have been located not only in Sydney, but the Events team has made a point of ensuring events are geographically spread to cater to all members. The disappointment has been that a couple of these events have had to be cancelled due to lack of enrolment. This will be a point of reflection at the Planning Day for 2014.

This report provides a report of the achievements of your committee for 2012/13 against the targets set in the NSW Business Plan. As you will see we have achieved green against almost every category. Once again our plans were bigger than our resources, but the committee has delivered against all key goals.

The committee consists entirely of volunteers who maintain professional standing in full time careers as well as deliver on aspirational objectives for furthering the standing of the safety profession. Their availability to the SIA is subject to professional and personal demands that govern us all. That we have of their time at all is due to the high personal commitment that they bring to their profession. My thanks and respect goes out to all of them.

The highlights for the year would have to be:

- Increasing reputation for SIA expertise in WHS evidenced by requests from China to talk to delegations from China on research tours on WHS;
- Strong conference program delivered by Matthew Allport and the committee;
- Increased regional engagement through support of seminars in Orange and Wollongong;
- High calibre of speakers who made themselves available upon request;
- Ongoing support provided by Norton Rose Fulbright (thank you Michael Tooma), Herbert Smith Freehills (thank you Cormack Dunn) and WorkCover NSW (thank you John Watson);
- Partnership with Macquarie University on research into accounting practices influence on WHS (Dr Sharron O'Neill).

Please read, enjoy and celebrate with the NSW committee, why you are a member of Australia's professional body for health and safety professionals.

**Karen Wolfe CPMSIA**

# Queensland/Northern Territory Branch Chair's Report

## Branch report

We would like to begin with thanking all of the volunteers who have ably assisted the SIA and the Branch COM in this last twelve months.

## Membership

It is pleasing to report that during the FY 12/13 membership of the Branch has increased by 6%, which is in line with National membership growth of 5%.

## Conferences

FY 12/13 saw us run two conferences in the Branch. The 20th Annual Visions Conference was held in September 2012 on the Gold Coast and the 3rd Annual NT OHS Conference was held in Darwin during May 2013. Again our conferences were successful; however the competitive landscape is increasing. Government changes in Queensland resulted in Visions losing its principal sponsor and the withdrawal of a core delegate pool from the public sector organisations which hit hard on revenue stream and ultimately drove a lower profit result than would normally be expected. In the Northern Territory, a competitor conference was announced 2 weeks after our Date Claimer was distributed for the 2 days preceding our dates. This resulted again in significant reduction in revenue from this event although it still managed to produce a profit result in line with expectations. On behalf of the COM I would like to acknowledge the long hours and hard work put in by the respective Conference Organising Committees and acknowledge their tremendous contribution and the drive of Mr Geoff Hitchings and Ms Faye MacGregor, Conference Organising Chairs for Visions and the NT OHS Conference respectively.

## Local Member Events

During the FY 12/13 14 local events were coordinated by a band of hard working volunteers to benefit our local members in the Cairns, Townsville, Gladstone, Sunshine Coast, Brisbane and Gold Coast regions.

## Financial Performance

For the purposed of on-going funding for Branch operational activities, the Branch makes a budget submission as part of the SIA planning process and this is either allocated as requested or as a proportion, based on all the of the SIA financing needs is made by the SIA Ltd Board.

## Operational Budget

Expenditure	Forecast	Actual
	\$15K	\$4.7K

## Conference Budgets

		Expenditure	Revenue	Profit/Loss
Visions 2012	Forecast	\$170K	\$223K	\$53K
	Actual	\$100K	\$110	\$10K
NT 2013	Forecast	\$85.5K	\$97.5	\$11K
	Actual	\$51K	\$63K	\$12K

As you can see both Conferences run by Qld/NT Branch members, primarily for the benefit of the local membership have delivered excellent financial returns against member funds exposed, 10% and 23% for Visions and NT respectively.

Finally, we must all remember that these roles within the Qld/NT Branch organisation are voluntary and without the support from these volunteers, the functions, events and regional meetings would not occur.

Yours in Safety,

**Bryce McLaren and Brett Jones**

**Chair QLD/NT Branch COM Deputy Chair QLD/NT Branch COM**

## OLD/NT Branch Position Holders

---

### Branch Committee of Management (effective September 2012)

- Andrew Maunder
- Brett Jones (Deputy Chair)
- Bryce McLaren (Chair)
- David Randall
- David Whitfield
- Faye MacGregor
- Jenny Carlos
- Kelly Johnstone
- Malcolm Burgin
- Patrick Murphy
- Rebecca Byers (resigned 25th July 2013)

### Regional Representatives

Region	Current Rep	During FY 12/13
Brisbane	Peter Lupschen	
Cairns	Andrew Maunder	
Gladstone	Vacant	Allison Hutton
Gold Coast	David Randall	
Northern Territory	Martyn Hill	Rebecca Byers
Rockhampton	Vacant	
Sunshine Coast	Michael Conrad	
Toowoomba	Michael Courtenay	
Townsville	Vacant^	

^ Andrew Maunder providing support

\* Regional Representative Positions are not electable and do not hold positions on the Branch COM (it just so happens that a number of COM members happen to be Regional Representatives as well).

Regional Representatives are dedicated volunteers in the local areas who have made a commitment to try to plan and organise local events for local members on a regular basis.

# South Australia Branch Chair's Report

---

## Purpose

To inform the SIA Members present at the SA AGM and the National Board of progress with SIA South Australian Branch activities.

## Preamble

The SA Branch Committee continues to meet regularly with the main function of providing visibility of the SIA and be a point of contact for members and prospective members here in SA.

## Activities

The following activities were held in between September 2012 and August 2013 inclusive:

- a. Regular monthly Committee meetings have been scheduled for the 3rd Tuesday of each month, but committee member attendance at these meetings has been low, resulting in a number of meetings being cancelled. This has had a negative flow-on effect in relation to the organising and scheduling member events.
- b. Activities held throughout the year were: Christmas Drinks and a visit to the Civil Contractor's Federation to "try out" their earthmoving simulators. Another activity was cancelled due to no attendance responses being received.
- c. The timing of our Annual dinner has been changed to coincide with the state AGM which is due to be held on 27th September 2013. This was seen as an appropriate amalgamation of activities as these 2 events are reasonably well supported and combining the 2 activities should result in good numbers of members attending 1 single event.
- d. An award will be presented to the 2012 University top OHS graduating student, as well as an achievement award for a local (SA) safety professional who has been nominated by a local member and approved by the SA committee.

## Business Planning

Business Plans were developed using the simplified format that is now provided by the national office. We have agreed to maintain the 3 key elements forming the basis of the current Business Plan:

- (1) Increasing awareness and raising the profile of the SIA here in South Australia.
- (2) Increasing SA membership.
- (3) Providing a range of different and interesting activities for our members to attend.

The current business plan mirrors these 3 key elements/initiatives and our aim for the next 12 months is to maintain our focus on these areas.

Strategically, the SA Branch is continuing to be an Associate member of both SISA and also Business SA. We are testing these avenues in relation to raising our profile here in SA. Networking has also begun with other allied interest groups, such as HFESA and EGS.

## Committee

I would like to personally thank the committee for their efforts and input over the past 12 months as it has been a difficult year for the SA Branch. There has been a reduction in committee membership in 2013, with several members taking on new work roles in the New Year requiring increased time and responsibilities, resulting in a decreased ability for these members to spend time with SIA business and activities.

We currently have only 5 former committee members who have agreed to continue on the committee, so we are actively seeking some additional local committee members.

On a brighter and very positive note, we have 11 members who have shown interest in being on the SA Conference and Expo sub-committee.

## South Australia Branch Chair's Report (cont.)

---

### Membership

Membership has remained fairly static and as at the end of June 2013 the SA Branch had 248 members, down 1 member from the same time last year.

There have been a number of new memberships received but also several members who have not renewed their membership.

### Challenges

Having members (and non-members) attend functions and activities still remains the single biggest challenge to the SA Branch. The low attendance of committee members meetings, combined with a number of committee members resigning due to increased work commitments has obviously impacted on this issue.

One example of this was a completely free activity and networking event that was scheduled attracted less than 10 members.

### The Year Ahead

The SA branch will continue to work on the initiatives in the Business Plan in order to meet our 3 main objectives.

Networking events will continue and look to include a visit or area of interest component, with the intent of attracting a wider range of members and attendees.

Activities have also commenced with respect to conducting another SA Safety Conference and Expo/Trade Show, scheduled for 5th June 2014. Lessons learnt from the 2011 event are being incorporated into the actions necessary for the 2014 event. We are obviously keen to attract a much larger pool of members and non-members to this event, as well as an increased number of exhibitors. We have engaged a different event planning company and initial indications are that costs should be lower than for the 2011 conference and expo, which should have a positive flow-on effect for numbers of attendees and exhibitors. We are keen to engage stream speakers, exhibitors and sponsors as soon as possible.

Respectfully submitted,

**Craig A Schopp**  
**Chair, SA Branch**

# Tasmania Branch Chair's Report

## Major Items of Business

1. Monthly Activities Since the last AGM the Branch has conducted 16 activities. During 2012 we conducted two activities per month and this year one per month except when there has been an activity in the north also. This year these have been held on the first Thursday of each month commencing with refreshments being served. Generally they have been well attended averaging 25 to 35. One breakfast activity was held in the south at the offices of Page Seager, Lawyers, Hobart and we are greatly appreciative of David Dilger for his support and for Page Seager's generous sponsor of this event. Many people (listed in the attached calendar) have taken the time to present and we are greatly appreciative of their efforts.
2. Northern Activities We have again run two activities in the north, both Code of Practice sessions which were well attended at Archers Manor at Newstead and very well attended in Ulverstone. For these and two other during the year we have Tony Millhouse of Workplace Standards Tasmania to thank.
3. Codes of Practice Workshops These commenced in May 2012 (on the third Thursday of the month). To date 14 code of practice workshops have been held and due to popular demand the one on 'Managing Electrical Risks' was conducted four times around the State.
4. Membership The number of members in the Tasmanian Branch at September 2011 was 67, comprising 62 financial members, 3 honorary members, and two life members. This increased to 76 by June 2012 and by the end on July 2013 hit 100. A great result although we have a way to go to make this the highest rate per capita in Australia.
5. Branch Business Plan The 2013-14 Business Plan was sent to the Board for endorsement in late May. This included a smaller budget, marketing and communications plans as annexes. A Service Level Agreement (SLA) is still to be settled with the National Office. It is hoped that this will be possible this year when national affairs further settle and a new CEO is appointed.
6. Works Safe Month Last year two SIA activities were conducted during Work Safe Month on 3 and 4 October in the south then north of the State respectively. Both seminars dealt with 'Monitoring WHS Performance' and we are grateful for the presenters, Professor Michael Quinlan, Neale Buchanan, Darryl White and to John Kirwan for hosting this. Both sessions were well attended with nearing 100 and 80 respectively.
7. This year for WorkSafe Month we have two seminars planned one in the south on 1 October and in the north on 1 November. Additionally WorkSafe Tasmania is conducting tradeshows and the Branch is planning a booth at both of these on 1 October in the South and on 31 October and 1 November in the north.
8. Despite our offer to sponsor an award for the Work Safe Awards last year no entries were received for the category proposed. This year we are sponsoring the category 'Best Individual Contribution to WHS' and it is hoped that an executive member of the SIA will present the award.
9. The Branch Committee Your Branch Committee are all volunteers who seek to and have given their input, time and wisdom to the profession. Special mention is due to a number of Committee members.
  - A. First of all I want to acknowledge Darryl White's contribution, particularly for stepping up to the chair when I was absent.
  - B. Secondly, Maria Moraitis for her input to the Activities Working Party.
  - C. Next, I wish to acknowledge the great contribution from Phil Owen who has been tireless in his efforts of sending out notices, receiving the RSVP and producing name labels for each activity.
  - D. Ingrid Baldwin who has given great support in her role as Secretary/Treasurer.
  - E. All of the other members of the Committee have helped in the operations of the Branch in various ways and their support to me and your Branch has been greatly appreciated.
  - F. On behalf of the Branch, I would like to thank John Kirwan for his continued role as a director of the SIA Limited.
  - G. This year saw two new Branch Committee members Marly Flynn and Martyn.

## Tasmania Branch Chair's Report (cont.)

Bradfield and both bought with them great new ideas.

I would like to thank the members who have supported our activities and trust they will provide us feedback and support as we attempt to move this Branch forward in this time of change and learning in our work health and safety environment.

We have plans and actions in place to bring a new and higher profile for our profession in this state. These include sponsorship of events and awards, corporate sponsorship, tradeshow and events aimed at the public not just the safety practitioner or professional.

Finally, on behalf of the Tasmanian Branch members, I thank all the Branch Committee Members for their support and hard work in bringing all these activities together. The next 12 months will continue to bring new challenges and opportunities that I believe the SIA in the State is in a much better position to meet with its growing membership and support base.

### Ted Leeson

**BA GDBA MBA(OHS) psc (r) CMILT CPMSIA RSP(AUST)**

**RABQSA Int. Certified OHS Business Improvement Auditor**

## Membership and Attendance at Committee Meetings

Branch Committee Member	Date of meeting					Total by mbr
	20/9/12	1/11/12	7/2/13	18/4/13	13/6/13	
Ingrid Baldwin Secretary/Treasurer	✓	✓	✓	✓	✓	5/5
Martyn Bradfield (commenced Jan 13)	-	-	✓	A	✓	2/3
Marly Flynn	✓	✓	✓	✓	A	4/5
Richard Glover, Deputy Chair North	A	A	✓	A	A	1/5
John Kirwan, National Director	✓	✓	A	A	✓	3/5
Ted Leeson, Branch Chair	✓	A	✓	✓	✓	4/5
Shaun Leonard, Deputy Chair South	✓	✓	A	A	✓	3/5
Maria Moraitis	A	✓	A	•	A	2/5
Phil Owen	✓	✓	✓	✓	✓	5/5
Carol Rossendell	✓	✓	✓	✓	✓	5/5
Darryl White	A	✓	✓	✓	✓	4/5
<b>Total per meeting</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>7</b>	<b>8</b>	

Key: ✓ = Attended    A = Absent

# Victoria Branch Chair's Report

## **The SIA Victorian Committee of Management (VCOM) members for 2012-2013 were:**

Jon Temby Victorian Chair, Neil Dine – Deputy Chair and Secretary, Mike Edwards, Sue Pilkington, Cameron Montgomery, Jane Bourke, Sajan James, Amanda Benson, Patricia Beale, Gail Veal and Kelvin Genn.

The VCOM strategy for 2012-13 was to further develop our engagement with Victorian SIA members and to assist the achievement of the SIA National Strategy. The committee organised a broad range of events, building member awareness, skills and networks, supporting regional groups and ensuring good governance.

VCOM members contributed to National Technical Panel discussions and actions and we further expanded our engagement with alliance partners and other key stakeholders.

Jon Temby represented the SIA on HaSPA, the Health and Safety Professionals Alliance as a national representative. Among other things, HaSPA oversaw the Body of Knowledge, university course accreditation and professional certification projects.

The VCOM organised and ran numerous events, maintained regular communications on all Victorian activities with Victorian members and supported the Victorian based regional safety groups. This support included sponsorship for several of them. Mike Edwards chaired the organising committee for the very successful Safety In Action Conference/National Safety Convention.

The VCOM formally met ten times over the year to plan events and report back on progress and outcomes, numerous subcommittee and informal meetings were also held.

Eminent speakers, technical presentations, master classes tied to the annual conference, women in OHS breakfasts, other networking events and support to regional safety groups were all seen as important ways to service member needs across Victoria.

## **A potted history of 2012-13 VCOM activities**

- What was initially a 13 member committee held its 1st meeting on 28th August 2012, monthly meetings followed
- There was a good attendance of members at last year's Annual meeting on 11th September where Ern Millard was awarded Life Membership of the SIA
- We provided financial and guest speaker support to regional safety groups including: Albury/Wodonga, Bendigo, Warrnambool and Gippsland.
- We held a Networking Breakfast in February at Herbert Smith Freehills which was booked out.
- The very successful Safety In Action conference / National Safety Convention and Wigglesworth Lecture in March 2013 was designed to challenge the status quo and build on our professional awareness and strengths. Very positive feedback was received from participants and the next Safety In Action Conference/National Safety Convention will build on that success. Thank you very much to Mike Edwards for a great job chairing the committee, Kelvin Genn for his thought leadership and to the very hard working committee for a fantastic job.
- Successful Eminent Speaker sessions were held, in February, Derek Viner spoke about four decades of health and safety experience, followed by a Q&A session and the opportunity to network and in July, Dr Jan Hayes from ANU spoke on Organisational change - Montara Offshore, again followed by a Q&A session and networking.
- The successful Women's breakfast in May, had three very engaging speakers and was well attended
- Jon Temby was one of five speakers at the well attended SIA/RMIT Construction Forum which challenged the current relevance of Safe Work Method Statements.
- At the September 2013 Annual Meeting, it was my pleasure to award Neil Dine with a Life Membership of the SIA. Neil's association with the SIA's predecessor began in 1972 and he has had 41 years of continuous membership. Throughout much of that time Neil has contributed to state and national SIA committees, conferences and other member activities. He is a most deserving recipient of this award.

## Victoria Branch Chair's Report (cont.)

---

- We announced the creation of the Neville Betts Commendation Award for recognising superior, excellent, high achievement or meritorious service. We hope to be able to present this to suitable members into the future. Neville Betts is a Chartered Fellow of the SIA, a Life Member and, like Neil a long term hardworking supporter of the SIA.
- Personnel changes in the National Office led to Sue Pilkington taking on the Acting CEO role and stepping down from the VCOM (and the Board), Nada Wentzel & Robert O'Neill briefly joined the VCOM but both moved on from the Committee during 2012. Amanda Benson returned to the committee after taking a break.
- I wish to pass on my sincere thanks to the very competent Victorian Committee of management 2012-13 for their foresight, hard work and service to our membership. It is a big task to do this work voluntarily to enhance the value of membership of the SIA. They achieved it in a very professional manner.
- The staff of the SIA National office have always been very supportive and available to assist, thank you for enabling our success: Sue Pilkington, Danielle Laffey and the team.

I will be standing down from the VCOM after a long involvement but will still have significant links as a Board member of SIA Services Pty Ltd and as the SIA rep on the newly formed national umbrella organisation the Australian Safety and Health Professional Associations or ASHPA.

I am pleased to announce that our next Victorian committee is made up of: Gail Veal - Chair, Sajan James - Deputy Chair and supported by Neil Dine, Mike Edwards, Cameron Montgomery, Jane Bourke, Amanda Benson, Kelvin Genn and Phil Lovelock. Best wishes to what will prove again to be a very competent team.

**Jon Temby CFSIA**

**Immediate past Chairman, Victorian Branch, SIA Ltd**

# Western Australia Branch Chair's Report

---

## Membership

12/13 has been another year of fantastic membership growth led by an unprecedented uptake of student memberships. One of the principal drivers of our Institute's sustainability is we must not only continue to provide great services to all our members but we have created a network of OHS knowledge and information that has provided all our members with reference information. The Book of Knowledge is the central point of this information provision with links to best practice and expected standards in the OHS field.

From a local point of view we have provided networking opportunities at our events to allow students and prospective employers to get to know each other.

In comparison with other states our membership growth has been the standout, something our committee should be very proud of.

We have grown to 786 members, up 120 on last year, but what is even more remarkable is the following numbers. In comparison the following membership growth were reported.

Victoria – 20

NSW – 47

QLD/NT – 63

WA – 120

## Financial

I am pleased to announce that we came in with an \$8,000 surplus. We had allowed for a series of regional events but were not able to meet our plans due to work commitments of our committee members. It is also a requirement now to run our events at break even as a minimum but we have allowed room in the budget to run some regional events in the coming year.

We will also continue to support the high achievers prize giving ceremonies at our Universities in the OHS field.

## Events

Our Sundowner program has been replaced by our very popular safety breakfasts. A full calendar has been developed and I am sure the new committee will continue to advance this program.

Our first or our series of high risk task information PD workshops kicked off late last month with a fully booked session. Cranes and lifting in the workplace kindly sponsored by Kevin York Director of Safety First and presented by Ron Myers Director of Australian Global training. My thanks go to both Kevin and Ron for their support of the SIA.

13/14 is a big year for WA with the 2014 Safety Conference coming up. That means the committee is looking for organisers and support volunteers

## Western Australia Branch Chair's Report (cont.)

---

### Committee

We need new volunteers for this year's committee. With events, including the safety conference and other support roles being part of the committee is rewarding so I encourage people to get involved. Last year we set out with 15 and finished with 8 due to work commitments.

Also I take this opportunity to thank all those who worked tirelessly on committee last year. We have had a great result and I am proud to have been your chair. I'm not going to mention everyone but please thank Adam Mroz and Nathan Winters, both Directors of the SIA for giving their time and supporting WA in this role. My thanks also go to Mike Walsh for stepping up into the Deputy Chair's role during the year when Tony picked up his pith hat and safari suit and went to Africa.

I also want to thank Paulette Gayton for her dedication to organising events and Patrick Lawrence for his work in establishing a better deal for student memberships and who I believe is pretty much responsible for our jump in those memberships.

There is someone else who without him our committee would not function. He attends every meeting, takes and distributes minutes, sets up agendas, deals with correspondence, gets the sandwiches and often chairs the meetings. He has performed this role for 3 years and still holds down a full time job. Huge thanks to our secretary, Adam Parsons.

In closing I am announcing that I am not standing for chair or committee for the coming year. I have been chair for 5 years running and I am happy that, with the support of the committee been able to achieve what we have. We have grown our membership base considerably and have re-established the WA Branch to a point way beyond what it was 5 years ago.

I wish the new chair and committee all the best.

**Alan Meagher**

**Outgoing Chair**

**SIA**







**Safety Institute  
of Australia Ltd**

---

2/217-219 Mickleham Rd  
Tullamarine VIC 3043  
Tel: (03) 8336 1995  
Fax: (03) 8336 1179  
[www.sia.org.au](http://www.sia.org.au)

---